



**WATFORD
BOROUGH
COUNCIL**

AUDIT COMMITTEE

12 January 2012

7.00 pm

Town Hall, Watford

Contact

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For information about attending meetings please visit the [council's website](#).

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Committee Membership

Councillor I Brown (Chair)

Councillor

Councillors A Burtenshaw, A Khan, R Martins and S Rackett

Agenda

Part A - Open to the Public

1. Apologies for Absence/Committee Membership

2. Disclosure of Interests (if any)

3. Minutes

To submit for signature the minutes of the meeting held on 29 September 2011.
(All minutes are published on the Council's website).

4. Requests Made Under the Freedom of Information Act 2000 (Pages 4 - 46)

Report of the Head of Legal and Property Services

This report sets out a half year report of requests made under the Freedom of Information Act 2000.

5. Regulation of Investigatory Powers Act 2000 (Pages 47 - 50)

Report of the Head of Legal and Property Services

This report advises members of the outcome of a recent inspection undertaken by the Office of Surveillance Commissioners of the Council to examine our policies and practices regarding the above Act.

6. Five Reports from Grant Thornton (Pages 51 - 138)

Report of the Head of Strategic Finance and Grant Thornton, the External Auditor

Attached are five reports from the Council's External Auditor, Grant Thornton. The reports cover the following issues:

- Audit Progress Report January 2012
- Annual Audit Letter 2010/2011
- Review of Arrangements for Securing Financial Resilience
- Certification Work Report 2010/2011
- Audit Plan 2011/2012

7. Internal Audit Progress Report (Pages 139 - 145)

Report of the Acting Audit Manager

This report and appendices provide updated information on the work undertaken by Internal Audit on the 2011/2012 Audit Plan in the period 1 April 2011 to 30 November 2011.

8. Implementation of Internal Audit Recommendations (Pages 146 - 148)

Report of the Acting Audit Manager

This is the Audit Manager's regular report highlighting any lack of progress in implementing Internal Audit recommendations.

9. Treasury Management Strategy (Pages 149 - 153)

Report of the Head of Strategic Finance

This report provides the third quarter's review of the Council's Treasury Management Strategy and investment performance.

10. Revenues and Benefits - Progress Against Action Plan (Pages 154 - 160)

Report of the Head of Revenues and Benefits

This report provides an up to date picture of the recommendations made by ISCAS Ltd in their review of the Revenues & Benefits Service conducted in August 2010.